



Town of Green Level Regular Meeting

Green Level Municipal Building

Thursday, June 8, 2017

The regularly scheduled meeting of the Town of Green Level Council was held on Thursday, June 8, 2017 at 7:00PM in the Green Level Municipal Building located at 2510 Green Level Church Road.

GOVERNING BODY MEMBERS PRESENT: Mayor Reмония Enoch, Mayor ProTem Carissa Graves-Henry, Council Member Michael Trollinger and Council Member Richard Woods.

GOVERNING BODY MEMBERS ABSENT: Council Member Theodore Howard.

GREEN LEVEL STAFF PRESENT: Town Administrator Michael Douglas and Town Clerk Sandra McCollum.

GREEN LEVEL TOWN ATTORNEY PRESENT: Marissa West (Vernon Law Firm).

Mayor Enoch called the meeting to order, Council Member Trollinger gave the invocation.

Mayor Enoch asked if anything needed to be change to the Consent Agenda.

The Mayor asked for a motion, Pro Tem Graves-Henry made the motion to accept the Consent Agenda, seconded by Council Member Trollinger. The motion carried unanimously. (4-0)

Mayor Enoch asked for a motion to approve the April 13, 2017 minutes. Pro Tem Graves-Henry made the motion, seconded by Council Member Trollinger. The motion carried unanimously. (4-0)

Public Comment

Mr. Earl Pickett, Dixon Lane, thanked the Mayor, Administrator, and Public Works Department for trying to keep Green Level a clean place to live. He continued to say that residents are putting out bulk trash, and the trash stays on the streets for a long time.

Ms. Doris Richmond, Evergreen Ave., had a compliant about her neighbor not mowing his yard.

New Business:

Town Administrator Updates

Approval of the 2017/2018 Budget

The Administrator stated that he will read the amounts in the funds.

Section 1: The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the fiscal year beginning July 1, 2017 and ending June 30, 2018, in accordance with the chart of accounts heretofore established for this Town: \$944,680.00.

Section 2: It is estimated that the Flowing Revenues will be available in the General Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018: \$944,680.00.

Section 3: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the Water and Sewer utilities for the fiscal year beginning July 1, 2017 and ending June 30, 2018 in accordance with the chart of accounts heretofore approved for the Town: \$1,014,290.00.

Section 4: It is estimated that the following revenues will be available in the Water and Sewer Fund for the fiscal year beginning July 1, 2017 and ending June 30, 2018: \$1,014,290.00.

Section 5: There is hereby levied a tax at the rate of thirty-six cents (.36) per one hundred dollars (\$100) Valuation of property as listed for taxes as of January 1, 2017 for the purpose of raising the revenue listed as "Current Year's Property Taxes" in the General Fund Section 2 of this ordinance.

This rate is based on a total valuation of property for the purposes of taxation of \$67,038,333 and an estimated rate of collection of 91.12%.

Section 6: The Finance Director is hereby authorized to transfer appropriations as contained herein under the following conditions.

- a. He/she may transfer amounts between line item expenditures within a department without limitation and without a report being required. These changes should not result in increases in recurring obligations such as salaries.
- b. He/she may transfer amounts up to \$1,000 between departments, including contingency appropriations, within the same fund. He/she must make an official report on such transfers at the next regular meeting of the Town Council.
- c. He/she may not transfer any amounts between funds, except as approved by the Town Council in the Budget Ordinance as amended.

Section 7: The Finance Director may make cash advances between funds for periods not to exceed 60 days without reporting to the Town Council. The Town Council must approve any advances that extend beyond 60 days. The Town Council must approve all advances that will be outstanding at the end of the fiscal year.

Section 8: Copies of this Budget Ordinance shall be furnished to the Town Council and to the Finance Director to be kept on file by them for their direction in the disbursement of funds

Council Member Trollinger asked a question.

The Mayor asked for a motion to approve the budget. Council Member Woods made the motion to approve the 2017/2018 budget, seconded by Council Member Trollinger. The motion carried unanimously. (4-0)

Audit Services Bid

The Administrator informed the Council that there is no general status that the Town's audit has to be bided out each year for audit services, but he decided to send out a RFP. He continued to say that the Town is now paying Eddie Carrick, CPA, \$9,000 a year. The Administrator stated he only received two bids and they are from Mr. Eddie Carrick and Mr. Maxton Mcdowell, Ashboro NC. The Administrator opened each one, Maxton Mcdowell bid was for a three year contract. The first year is \$11,500, the second year is \$9,500, and the third year is \$9,000. The Administrator opened Mr. Eddie Carrick and his three year contract is \$9,000 for each year. The Administrator asked for a capper for a more detail report. The Administrator recommended Mr. Carrick to continue to do the Town's audit.

The Mayor asked for a motion, Council Member Trollinger made the motion to continue to use Mr. Eddie Carrick including the capper for the amount of \$9,000 each year for the Town's audit, seconded by Council Member Richard Woods. The motion carried unanimously. (4-0)

July 1, 2017 Celebration

The Administrator stated that there will be a July 1, 2017 celebration at the Park with fireworks starting at 9:30 PM.

The Mayor stated there will be a horseshoe tournament on July 15, 2017 at the Park.

Town Attorney Updates

Attorney West no updates.

Council Discussion

Council Member Woods, no discussion

Pro Tem Graves-Henry, no discussion.

Council Member Trollinger stated that the Town needs to see the presence of the Town Officers in the Town and an increase of patrolling on Hwy.49

The Mayor had concerns about the code enforcing for the Town.

The Mayor asked for a motion to go into closed session for G.S. 143-318.11 (a) (1).

The Regular meeting reconvened.

There being no further business.

The Mayor asked for a motion to adjourn the meeting. The motion was made by Pro Tem Graves-Henry, seconded by Council Member Woods. The motion carried unanimously. (4-0)

Rmonia Enoch, Mayor

ATTEST: Sandra McCollum, Town Clerk