



Town of Green Level

**Regular Meeting
Municipal Building**

**Green Level
Thursday,
May 11, 2017**

The regularly scheduled meeting of the Town of Green Level Council was held on Thursday, May 11, at 7:00PM in the Green Level Municipal Building located at 2510 Green Level Church Road.

GOVERNING BODY MEMBERS PRESENT: Mayor Remonia Enoch, Mayor Pro Tem Carissa Graves-Henry, Council Member Richard Woods and Council Member Theodore Howard.

GOVERNING BODY MEMBERS ABSENT: Council Member Michael Trollinger.

GREEN LEVEL STAFF PRESENT: Town Administrator Michael Douglas and Town Clerk Sandra McCollum.

GREEN LEVEL TOWN ATTORNEY PRESENT: Marissa West (Vernon Law Firm).

Mayor Enoch called the meeting to order, Council Member Woods gave the invocation.

Mayor Enoch asked if anything needed to be changed to the Consent Agenda. The Administrator asked to remove **a. Town Hall** under New Business.

The Mayor asked for a motion, Pro Tem Graves-Henry made the motion to remove **a. Town Hall** from the New Business, seconded by Council Member Woods. The motion carried unanimously. (4-0)

Mayor Enoch asked for a motion to approve the March 8, 2017 minutes. Pro Tem Graves-Henry made the motion, seconded by Council Member Woods. The motion carried unanimously. (4-0)

Public Comment

Mr. Anthony Carr, 2311 James Boswell Rd., addressed the Council expressing that a lot of money is spent on recreation and there is not a scoreboard for baseball. He said the fountain at the Park is not running and has frogs and mosquitoes. The Administrator replied that these concerns will be taken care of when the Council approves the budget. The budget will take effect July 1, 2017 and the repairs will be done at that time. Mr. Carr asked if the new sewer lines are large enough for the new subdivision. The

Administrator replied yes, and the lines were installed for growth. Mr. Carr asked why the Town needs a gun range. The Administrator replied it is a training facility. The Sheriff Department is doing a study for this facility. When the study is complete, there will be a public hearing for everyone to attend to get the answers you are requesting.

New Business:

Town Administrator Updates

Annexations:

The Administrator requested that the Council approve the out of Town water rates. There are four residents that agreed to be voluntarily annexed into the Town's limit. The Administrator stated that he would read the addresses of the properties and not read the applications.

1. Mr. & Mr. James Burton - 2341 Loetta Trail
2. Mr. Herbert Kyle - 1016 Apple Blossom Ln.
3. Baltena Yajaira - 2109 Meadow Ridge Dr.
4. Cassandra Turner - 2451 Pa Will Trail

All four properties have Burlington, NC 27217 addresses. The Administrator asked the Council to approve the annexed properties.

The Mayor asked for a motion. Pro Tem Graves-Henry made the motion to accept the four annexed properties, seconded by Council Member Woods. The motion carried unanimously. (4-0)

2017-2018 Budget Presentations:

The Administrator stated that this is a presentation of how the 2017-2018 budget will be spent. The Administrator presented the Council, Administrator, public safety, finance, buildings, and grounds budgets. Jay Graves, Park Director, shared the Park and Recreation budget. Bernard Pinnix, Code Enforcer, presented his budget. Suzanne Bigelow, Secretary, presented a utilities budget and Rodney Gunn, Public Works Director, gave his presentation for his department.

The Mayor responded to the Park and Recreation budget for the \$5,000 budget for fireworks on July 1, 2017 at the Park. She continued to say that the Town Hall is in need of a heating and air unit before \$5,000 is used for fireworks. Council Member Woods stated that he is in agreement with the Mayor. Pro Tem Graves-Henry stated that she does not completely oppose the fireworks, but the building needs to be the priority. The Administrator replied that the money is in the budget for the heating and air unit.

The Mayor and Council asked the Administrator to get the lights installed at the horseshoe pits so tournaments can be held at night.

The Mayor stated that there is a need for another concession stand at the horseshoe pit area. The Mayor commented again about the fireworks. She said it is a good idea, but that is a residential area and insurance should be considered. Council Member Howard stated that he is not in favor of the fireworks.

The Mayor and Council asked Mr. Gunn to be proactive about keeping the odor down at the pump stations.

In conclusion, the Administrator stated that this is a presentation for the Council to be able to vote on the balance budget at the June meeting.

State Retention Schedule:

The Administrator explained to the Council that the Town cannot destroy any of the Town's records because a Municipal Records Retention and Disposition Schedule has not been signed. In accordance with the provision of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified herein and are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval of either party to this agreement. The Administrator asked the Mayor to sign the document.

Amendment to Manufactured Home/Mobile Home Park Ordinance:

The Administrator presented to the Council the amendment to the MHP that the Attorney had revived. The amendments are:

6-7.4 Dimensional and Supplemental Development Requirements (B.) Age is amended and rewritten.

6-7.4 Dimensional and Supplemental Development Requirements (S.) is added.

6-7.6 Partial Invalidity and Conflict is added.

The Mayor asked for a motion to approve the amendments to the MHP Ordinance. Pro Tem Graves-Henry made the motion, seconded by Council Member Woods.

Town Attorney Updates

Attorney West stated she has been reviving the engineers contract for the new Town Hall.

Council Discussion

Council Member Howard stated that when he was at the horseshoe pit bathrooms, someone was coming out of the bathrooms, and he noticed that the walkway in front of the doors are only 3'. It needs to be wider because the door is swinging out and takes up the walkway space. He said if the door comes open, this could be an accident.

Council Member Howard informed the Administrator that he could contact him with a better price for the A/C unit. He continued to say it is best to look at the parts for the existing A/C unit.

Pro Tem Graves-Henry - No discussion.

Council Member Woods - No discussion.

The Mayor thanked Haw River Fire Department for the burning of the house next door to the Town Hall. She also thanked the Children's Museum of Alamance County for donating their rock exhibit to the Town for the Park. The Mayor stated the baseball teams are doing well this season. She thanked the Town Administrator and staff for doing a great job.

There being no further business.

The Mayor asked for a motion to adjourn the meeting. The motion was made by Pro Tem Graves-Henry, seconded by Council Member Woods. The motion carried unanimously. (4-0)

Remonia Enoch, Mayor

ATTEST: Sandra McCollum, Town Clerk