



**Town of Green Level Regular Meeting
Green Level Municipal Building
Thursday, September 14, 2017**

The regularly scheduled meeting of the Green Level Town Council was held on Thursday, August 10, 2017 in the Municipal Building located at 2510 Green Level Church Road.

GOVERNING BODY MEMBERS PRESENT: Mayor Pro Tem Carissa Graves-Henry, Council Member Michael Trollinger and Council Member Howard.

GOVERNING BODY MEMBER ABSENT: Mayor Remonia Enoch (via phone) and Council Member Richard Woods.

GOVERNING BODY STAFF PRESENT: Town Administrator Michael Douglas and Town Clerk Sandra McCollum.

GREEN LEVEL TOWN ATTORNEY PRESENT: Town Attorney Marissa West.

Pro Tem Graves-Henry called the meeting to order at 7:00 PM. Council Member Michael Trollinger gave the invocation.

Pro Tem Graves-Henry asked for a motion to approve the July 13, 2017 minutes. Council Member Trollinger made a motion to accept the minutes as recorded, seconded by Mayor Enoch. The motion carried unanimously. (4-0)

Public Comments:

No one spoke.

New Business:

Budget Amendment

The Town Administrator stated that the last budget amendment given to the Council was not approved because of a discrepancy. The Administrator read the Budget Ordinance Amendments:

Be it ordained by the Town Council of the Town of Green Level, North Carolina that the following amendments be made to the annual Budget Ordinance for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

Section 1: To amend the General Fund, the expenditures are to be changed as follows:

<u>Department</u>	<u>Decrease</u>	<u>Increase</u>
Administration	\$ -	\$54,200
Finance	7,250	-
Public Buildings & Grounds	-	7,000
Street & Highways	-	14,200
Public Works	-	33,000
Environmental Protection-Sanitation	2,000	-
Cultural & Recreational	-	22,000
Reserve for Contingencies	<u>49,000</u>	<u>-</u>
	\$58,250	\$130,400

Section 2: To amend the General Fund, the revenues are to be changes as follows:

	<u>Increase</u>	<u>Decrease</u>
Fund Balance Appropriate	<u>\$72,150</u>	<u>\$ -</u>
	\$72,150	\$ -

Section 3: To amend the Water and Sewer Fund, the expenditures are to changes as follows:

<u>Department</u>	<u>Decrease</u>	<u>Increase</u>
Water & Sewer Administration	\$ -	\$10,000
Water & Sewer Finance	-	4,000
Water Distribution	-	44,700
Water Collection	<u>-</u>	<u>18,600</u>
	\$ -	\$77,300

Section 4: To amend the Water & Sewer Fund, the revenues are to be changes as follows:

	<u>Increase</u>	<u>Decrease</u>
Appropriation of Fund Balance	<u>\$77,300</u>	<u>\$ -</u>
	\$77,300	\$ -

Section 5: Copies of these Budget Amendments shall be furnished to the Town Clerk, Town Council and to the Finance Officer for their direction.

Adopted this 14th day of September, 2017.

Remonia Enoch, Mayor

ATTEST: Sandra McCollum, Town Clerk

Town Attorney, Marissa West

Municipal SEAL

Pro Tem Graves-Henry asked for a motion to approve the Budget Ordinance Amendments. Council Member Trollinger made the motion, seconded by Council Member Howard. The motion carried unanimously. (4-0)

Fee Adjustment Ordinance

To coincide with the codification of the Town Ordinances, some of the fees have been increased to reflect what should be charged to reflect today's business as opposed to what was charged during the Town's inception in 1990. Council Member Woods asked if the Council should specify the truck size that the ordinance covers, and the Town Administrator responded that it was already specified in the ordinance. Pro Tem Graves-Henry asked if the updated fees were comparable to the surrounding municipalities, and the Town Administrator answered that they were. Council Member Trollinger asked who would be responsible for enforcing the ordinances and the new fees. The Town Administrator answered that it would be the responsibility of the Code Enforcer. The Mayor asked for a motion. The motion was made by Council Member Trollinger, it was seconded by Pro Tem Graves-Henry. The motion carried unanimously (4-0)

Flood Plain Public Hearing

The Town Administrator stated that in October of 2006, the Town of Green Level created an ordinance to receive flood plain insurance and flood plain protection from FEMA, and it hasn't been renewed in 10 years. He also stated that the difference between then and now is that there is a section of Bedford Hills that is in the Flood Plain, and the Town has to alert the residents of this. A resident asks if the Town has any designated areas that would be directly affected in the event of a big flood. The Town Administrator answered that no residents are in the direct area of the flood plain only the Town's pump station.

Hispanic Advisory Committee

The Town Administrator stated that the Hispanic population is currently 39.1% in Green Level based off of the last census and that most of them use English as a second language. He said that the Town needs to find a way to communicate with them and include them in the local government participation. Other municipalities have an advisory board to help include their Hispanic population, and the Town should adopt the same. This Hispanic advisory committee would work similar to the Town's Planning Board where they serve as an advisory board to the Town Council but they will not have voting privileges as to what happens in the Town. The purpose is to bring the concerns from the Hispanic population to the Council to be addressed. The Town Administrator also stated that caps should be set on

the committees meaning that they must represent a certain percentage of the population before they can form a committee. Council Member Woods agreed that this committee is needed to include our growing Hispanic population. Pro Tem Graves-Henry also believes that it is a good idea. Council Member Trollinger believes that this would be a great idea to allow the Hispanic population to express their concerns, and he asked what would be needed to set this committee up. The Mayor does not think that this is a good idea because she thinks that it would segregate the community instead of helping bring the community together. She stated that the Town already has a forum for people to come and express their ideas and that is at the Town Hall meetings. She would like for the Town to get a translator to come to the meetings to aid with the language barrier. The Council decided that the wording of the creation and the duties of the committee was not very clear and that the Town Administrator should reword it before they make a decision whether or not to adopt it.

City/County Meeting/Dinner

The Town Administrator announced that the City of Graham is hosting the Alamance County City/County Association Dinner in which all elected officials are invited to attend. It will take place in Graham on Thursday August 24th, 2017 at 5:30.

Wade Journey Homes

The Town Administrator informed the Council that the homebuilders want to build fourteen new homes on West Simpson Road. He had two meetings with Wade Journey Homes. The first meeting was with their Vice President of Operations, and the second meeting was with the Foreman. During the first meeting, the Vice President of Operations stated that they were not going to adhere to all of the standards within the subdivision ordinance. During the second meeting with the Foreman, the Town Administrator informed the gentleman that he was going to recommend to the Council that they were mandated to do the gutters or they cannot build in Green Level. The curbs and gutters were the biggest concerns for the homebuilders. The Town Administrator suggested to the Council that they allow the homebuilders to build their homes without the curbs but with the gutters. The Mayor asked what the homes would be made of. The Administrator answered that they would be stick built homes. Council Member Woods referred to the ordinance that was put in place before that states that all new homes would have to have curbs and gutters. The Town Administrator responded that it is ultimately up to the Council whether or not they allow the homebuilders to go ahead and build without doing the curbs or gutters. Council Member Woods stated that in the future, any developers that wanted to build multiple homes in the Town needed to come before the Council and they need to aid in the improvement of our pump stations. The Council agreed with his statement. They then decided that Wade Journey Homes would have to abide by the ordinances that are in place if they want to build in Green Level.

Attorney Updates

The Attorney had no updates

Town Council Comments:

Council Member Woods had no comments.

Council Member Trollinger commented that the turnout for the community watch was good and he encouraged more citizens to come out and take part in the meeting. He also stated that he would be running for reelection in November.

Pro Tem Graves-Henry complimented the Community Yard Sale that took place. She also stated that she would be running for reelection in November.

The Mayor thanked the staff for all of their hard work and the Town Administrator for the work that he has done.

The Town Administrator informed every one of the community Back to School Bash that would take place on Saturday and encouraged everyone to bring two book bags with supplies to donate for the children.

The Mayor asked for a motion to adjourn the meeting. The motion was made by Pro-Tem Graves-Henry, seconded by Council Member Woods. The motion carried unanimously. (4-0)

Remonia Enoch, Mayor

ATTEST: Sandra McCollum, Town Clerk