



If you have any questions, please contact
336-578-3443 ext 222

RENTER/TENANT
Application for Water/Sewer Service

Date: _____

Service Start Date: _____

Service Address: _____

Renter/Tenant Information:

Name: _____ E-mail Address: _____

Social Security #: _____ Driver License #: _____ Date of Birth: _____

(If business, Tax ID #)

***Social Security numbers are required and collected in accordance with North Carolina Statute 105A-3(c).
Social Security numbers may be used for account verification purposes and debt setoff.**

Mailing Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Secondary Information:

Name: _____ E-mail Address: _____ Relationship: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Landlord/Owner Information:

Name: _____ Email Address: _____ Phone #: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

The Activation of Water/Sewer Accounts for Renter/Tenant

The Renter/Tenant will be required to pay a deposit of \$250.00 Please have a valid Government issued ID and your lease agreement available for review. No exceptions.

Final Reading

A final reading is required when a Renter/Tenant is moving out of a rental property. As the Renter/Tenant of this property, you are responsible for the water/sewer bill. When you move, you are responsible for the final reading, submitting a shut off request and leaving this property with a zero balance.

Refund of Deposit

The Renter/Tenant will receive a refund of \$250.00 if the final bill is paid in full at this property. If a balance is left on your bill, the amount of the final bill will be deducted from the \$250.00 deposit. If you have a balance, you will be mailed the final bill at your new address. Your refund will be refunded when all transactions are completed at the Utilities Department. The refund will be mailed to you during the Town's pay bill cycles, the 15th of each month and the 30th of each month.

Please read policy and accept by signing on back:

Policy for Damaged Water Meters (Revised Aug 2017)

It is required that each resident have a working water meter (the first one being supplied by the Town) in order to accurately be billed for their water usage. Please be aware of where your meter is located and careful not to damage or tamper with the meter in any way. It is the policy of the Town of Green Level that when a water meter is damaged because of misuse/abuse (as determined by the Town) it is the responsibility of the resident to pay the Town for a new water meter. This payment may be paid in installments, if needed. Meter components are as follows and the Town would have to determine which components would need to be replaced if the meter is damaged.

Meter Box - \$50.00*

Meter Setter - \$200.00*

RR Meter - \$350.00*(*Prices are subject to change without notice)

Town of Green Level Trash Services:

Are you aware if there is a trash container at this address?

Yes

No

If not, would you like to have a trash container delivered on the same day service is being requested?

Yes

No

Signature: _____

Date: _____