**Town Council Regular Meeting**

**Green Level Municipal Building**

**Thursday, October 13, 2022**

**MINUTES**

The regularly scheduled meeting of the Town of Green Level Council was held on Thursday, October 13, 2022 at 7:00PM in the Green Level Municipal Building located at 2510 Green Level Church Road.

**Governing Body Members Present:** Mayor Sandra McCollum, Mayor Pro-Tem Remonia Enoch, Councilwoman Patricia Jones, Councilman Jose McBroom, & Councilman Theodore Howard.

**Governing Body Members Not Present:** None

**Green Level Officials Present:** Town Administrator Barrett Brown, Town Clerk Jeremy Edmonds, Town Attorney Eugene Russell, and Alliance Code Enforcer Carrington Lucas.

Mayor McCollum called the meeting to order at 7:00pm.

Invocation: Mayor Pro-Tem Remonia Enoch.

**Roll Call**

Town Clerk Jeremy Edmonds conducted a roll call of the Town Council. All council members were present.

**Approval of Agenda**

Mayor McCollum stated that before the approval of the October 13, 2022 agenda that she wanted to move the Pump Station Update to the Closed Session instead of Open Session.

Mayor McCollum entertained a motion to approve the Agenda for October 13, 2022 with that one revision, which is to discuss the Pump Station Update in closed session instead of open session. Councilwoman Jones made a motion to approve the October 13, 2022 agenda with one revision, which is to discuss the Pump Station Update in closed session instead of open session. Councilman McBroom seconded the motion.

The motion passed unanimously (5-0)

**Approval of Minutes**

Mayor McCollum entertained a motion to approve the minutes from the September 08, 2022, Town Council Regular Meeting. Mayor Pro-Tem Enoch made a motion to approve the minutes from the September 08, 2022, Town Council Regular Meeting. Councilwoman Jones seconded the motion. All in favor except Councilman Howard, he voted abstention because he was not present on September 08, 2022.

The motion passed (4 yays, 0 nays, and 1 abstention)

***Public hearing (listen to recording)***

**Code Enforcement Report**:

Carrington Lucas from Alliance Code Enforcement stated that for the entire month and previous month there were a total of seventy cases opened and closed. Out of the seventy cases fifty-seven have been abated. Mr. Lucas stated that he has landed two towing contracts for the Town of Green Level, one being GOTCHA TOWING and the other COFFEY TOWING for the illegal vehicles parked throughout the Town of Green Level.

**Town Administrator Updates:**

1. **Audit**

Mr. Brown advised that we have turned in the statements for the town hall project. He stated that the auditor hasn’t looked at them yet and does not know if it is everything that we need yet. Mr. Brown also said that at this time of the year the auditors are more focused on the completed audits that have been turned in and then they will focus on the other ones that are turned in after that. Mr. Brown stated that he advised that we needed this done with urgency. They can not start the audit from last year until they complete the audit from the previous year. Mrs. McCollum advised that she wanted Mr. Brown to send a letter to the North Carolina Treasures Office to let them know of our progress and to keep them aware that we have done everything on our end. Mayor Pro-Tem Enoch also encourages Mr. Brown to make sure to continue sending proper emails and keeping track of those. The Town Council advised Town Clerk Edmonds to begin researching different audit companies as soon as possible.

Mrs. McCollum entertained a motion to hire a different audit company going forward for the Town of Green Level. Mayor Pro-Tem Enoch made a motion that after the 2021 audit is resolved that the Town of Green Level looks for a new auditor. Mayor McCollum seconded the motion. All in Favor.

The motion passed unanimously (5-0)

1. **The Community Center Update**

Mr. Brown stated that the renovations has been prolonged because the construction company had a hold up when they received the wrong size ceiling lights. He advised that they did start the construction back up and they are expected to get the right lights by Monday October 17th. Once they receive the correct lights it should be approximately three weeks before the completion of the project. He also stated that they have closed some of the gaps and that the stalls in the bathroom have been put in place and the painting has been completed. Mr. Brown let the council know that at the completion of the project that the company that provides alarm services for the Town Hall, Innovative Security, will also be providing cameras, alarms, and security services in the Community Center. Mayor Pro-Tem Enoch reminded Mr. Brown to make sure that the engineers cover the holes that are in the ceiling before they install the tiles. Mayor McCollum told Mr. Brown to relay to Kingdom Builders that it is to be two commodes in the women’s restroom with a wall in between and not just one commode. Councilman Howard advised Mr. Brown to get the Scope of Work from Kingdom Builders for the Community Center.

**Parks & Recreation Update:**

1. **Concession Stand**

Mr. Brown advised that the concession stand was closed for a portion of the summer. The total take from the concession stand was $450.00.

1. **Football Update:**

Mr. Brown advised that the company had originally sent us the wrong color uniforms, which the football teams have been playing in, but the correct color uniforms were finally received, and the wrong color uniforms had been sent back in its entirety. The company acknowledged that they were at fault for this mistake. Mr. Brown stated that the last football game will be Saturday October 15th.

1. **Basketball Update:**

Mr. Brown stated that the basketball registrations has now been open and that you can register at the Town Hall or online at the Town of Green Level website.

1. **Bridging The Gap:**

Mr. Brown stated that Bridging the Gap will be held at the old lodge on Saturday October 15th. The Town Council agreed to let Bridging the Gap to have the banner that the town purchased for the program in the past.

1. **Trunk or Treat:**

Mr. Brown advised that the Trunk or Treat event will be held on October 28, 2022, from 630-830.

1. **Horseshoe Tournament:**

Mr. Brown stated that there will be a horseshoe tournament on October 29, 2022. The time is still unknown.

1. **Crepe Myrtle Tree:**

Mr. Brown advised that there had been a new Crepe Myrtle Tree donated in memory of Robert and Maggie Johnson.

**Public Works Update:**

1. **Generators for Sam Gwynn and Bedford Hills:**

Mr. Brown advised that we needed two generators for the pump stations of Sam Gwynn and Bedford Hills because the results of Hurricane Ian made the entire town lose power. Generac is the company that supplies the towns other generators and the company that he hopes to purchase the new generators from. Mr. Brown supplied quotes for the two generators.

Mayor McCollum made a motion for the purchase of two generators for the Bedford Hills Pump Station and the Sam Gwynn Pump Station. Councilwoman Jones seconded the motion.

The motion passed unanimously (5-0)

1. **Potholes:**

Mr. Brown stated that Public Works had a total of twelve potholes filled throughout the Town. He advised that if anyone sees any additional potholes to let the town know so they can be filled accordingly.

1. **Painting:**

Mr. Brown advised that the painting of the press box, concession stand, and park signs have all been painted.

1. **Manholes:**

Mr. Brown advised that the manhole rehabilitation will begin as soon as next week. Southern Corrosion is the company that did the job in 2021. He stated that they have identified thirteen manholes that have significant damage.

1. **Crown Victoria Reauthorization:**

Mr. Brown advised that the town council authorized him to sell the Crown Victoria at a public auction. He stated that they had the auction, but no one bid on it. Mr. Brown then stated that he got authorization from the Town Council to sell the Crown Victoria by any legal means. The original price was no less than $2500.00 because that was the Blue Book price listed. Mr. Brown advised that the car still hadn’t sold and said that the town has an offer of $1000.00 and is looking for permission from the council to sell the vehicle at that price.

Mayor McCollum entertained a motion to sell the Crown Victoria for $1000.00. Councilwoman Jones made a motion to sell the Crown Victoria for $1000.00. Councilman McBroom seconded the motion.

The motion passed unanimously (5-0)

**Town Council Comments**

Councilwoman Jones wanted to thank each one of the employees who works for the Town of Green Level. She also wanted to thank her council team and Town Attorney Russell for all that he does. Councilwoman Jones also wanted to thank the residents for coming out and to remind them that they always have a voice.

Mayor Pro-Tem Enoch wanted to remind everyone that the Bridging the Gap food give away is on Saturday October 15, 2022, at 9:30am and wanted to remind everyone to come out. She also wanted to remind the residents that they could pick up an application and even pick up a box if you know someone that is not able to come themselves. Mayor Pro-Tem Enoch also recommended that the Town does something for the football team and cheerleaders at the close of the season whether it is just a pizza party but just something to show appreciation to them. Mayor Pro-Tem Enoch advised that she wanted to see if we could get extra police patrols on East Simpson Road due to some racing that has been going on. Sgt. Staten advised that they would be on the lookout and have extra patrols over in that area.

Councilman McBroom thanked everyone who came out and for participating. He stated that he was glad that Councilman Howard was back and looked forward to the knowledge that he has to offer. Councilman McBroom thanked the staff for doing a great job. He thanked Mr. Lucas and Mr. Russell and stated that they were doing a great job.

Councilman Howard wanted to thank everyone who prayed for him and kept him lifted. He also wanted to thank everyone for coming out.

Mayor McCollum advised Town Clerk Jeremy Edmonds and Town Administrator Brown to begin research on getting a grant writer so that we can try to acquire our own gym at Green Level. She advised Mr. Brown to remind the Office Assistant Rene’ Gattis to call Carolina Cornerstone Surveying about the surveying of the fence in the park. Lastly, Mayor McCollum wants the Code Enforcer Carrington Lucas to ask Brandon Emory to meet with the council and discuss what can we do about the town’s future in the ETJ.

**CLOSED SESSION**

Mayor McCollum entertained a motion to go into closed session with North Carolina general statute 33c143-318.11a6 to discuss personnel and to consult with Attorney Eugene Russell. Mayor Pro-Tem Enoch made a motion to go into closed session. Councilwoman Jones seconded the motion.

The motion passed unanimously (5-0)

Mayor McCollum entertained a motion to go out of the closed session and go back into open session. Councilwoman Jones made a motion to go out of the closed session and go back into open session. Councilman Howard seconded the motion.

The motion passed unanimously (5-0)

**Open Session**

Mayor McCollum made a motion to decline the reimbursement request from Solsidan Capital for the paving of West Simpson Road. Councilwoman Jones seconded the motion.

The motion passed unanimously (5-0)

Mayor McCollum entertained a motion to approve the complication of 153.089, which is to add the amendment made by the council on May 26, 2022. Mayor Pro-Tem Enoch made a motion to approve the complication of 153.089, which is to add the amendment made by the council on May 26, 2022 . Councilwoman Jones seconded the motion.

The motion passed unanimously (5-0)

Mayor McCollum entertained a motion to approve the payments of the Town Clerk Jeremy Edmonds to attend the 2022 New Clerks Master Class and a future notary class. Councilwoman Jones made a motion that Town Clerk Jeremy Edmonds attend the 2022 New Clerks Master Class as well as a future notary class. Councilman Howard seconded the motion.

The motion passed unanimously (5-0)

Mayor McCollum entertained a motion to adjourn this council meeting until November 10, 2022, at 7:00pm. Mayor Pro-Tem Enoch made a motion to close this council meeting until November 10, 2022, at 7:00pm. Councilwoman Jones seconded the motion.

The motion passed unanimously (5-0)

Respectfully Submitted,

**Jeremy Edmonds**

Jeremy Edmonds

Town Clerk

Town of Green Level