**Town Council Regular Meeting**

**Green Level Municipal Building**

**Thursday, January 12, 2023**

**MINUTES**

The regularly scheduled meeting of the Town of Green Level Council was held on Thursday, January 12, 2023, at 7:00PM in the Green Level Municipal Building located at 2510 Green Level Church Road.

**Governing Body Members Present:** Mayor Sandra McCollum, Mayor Pro-Tem Remonia Enoch, Councilwoman Patricia Jones, Councilman Jose McBroom & Councilman Theodore Howard.

**Governing Body Members Not Present:** None.

**Green Level Elected Officials Present:** Town Clerk Jeremy Edmonds, Town Administrator Barrett Brown, Town Attorney Eugene Russell.

**Also in Attendance:** Alliance Code Enforcer Carrington Lucas, Deputy Sheriff Leon Staten.

**Mayor McCollum called the meeting to order at 7:00pm.**

# Roll Call:

Town Clerk Jeremy Edmonds conducted a roll call of the Town Council. All council members were present.

**Invocation:** Councilman Theodore Howard.

# Approval of Agenda

Mayor McCollum entertained a motion to approve the January 12, 2023 agenda. Mayor Pro-Tem Enoch made a motion to approve the January 12, 2023 agenda. Councilwoman Jones seconded the motion.

The motion passed unanimously (5-0).

# Approval of Minutes

Mayor McCollum entertained a motion to approve the minutes from the December 08, 2022, Town Council Regular Meeting. Mayor Pro-Tem Enoch made a motion to approve the minutes from the December 08, 2022, Town Council Regular Meeting. Councilwoman Jones seconded the motion.

The motion passed unanimously (5-0).

**Public Comments**:

There were four public comments. The public comments were from Mr. Tyrone Carter, Mr. Steve Jones, Mr. Kevin Wrenn and Ms. Stephanie Enoch.

**Extraterritorial Expansion Presentation:**

Mr. Haywood Cloud made a presentation to the Town Council about the status of the Green Level Extraterritorial Expansion.

**Law Enforcement Report:**

Deputy Sheriff Leon Staten advised that the service calls for the month of November was around 683 and for the month of December it increased to 863. He reiterated that one of the biggest things that has been going on in Green Level are the domestics. Deputy Staten also said that this is their most dangerous call to deal with. He also made the council aware that they had a few police chases in the county and that those subjects had been apprehended. He stated that the number one death for Law Enforcement Officers is vehicle accidents, and the number two is domestic violent service calls. Deputy Staten advised that a minor issue that is going on in Green Level is that people are throwing trash in other people’s yard, but they are referring to the cameras to investigate this. He advised that a few dogs had been taken by the new officer that has been reassigned to Animal Control. Mayor Pro-Tem Enoch advised Deputy Staten and the Code Enforcer Carrington Lucas to be sure to make the property owners aware when you’re getting multiple service calls to the same address of residents that’s continually causing disturbance and issues to the community, after being advised that one resident in Bedford Hills had received fourteen service calls.

**Code Enforcement Report:**

Mr. Carrington Lucas from Alliance Code Enforcement stated that per the request of some of the council members he has changed the way we are now viewing the progress of the cases that are open and the ones that are currently closed. Mr. Lucas normally supplies the council members with a pie graph to show the status of the towns violations. Mr. Lucas is now supplying each council member with a packet showing the addresses, the before and after progress by using very detailed before and after pictures, pictures of door hangers with the violation description, etc. of the properties that he has put in violation and/or is working on for that month, which will be the prior month being that he reports a month behind. Mr. Lucas also supplied the Town Council with a new Civil Penalty Fee Schedule that he created for their approval. Lastly, Mr. Lucas provided the Town Council with a secondary packet with the before and after pictures of the James Monroe Mobile Home Park and Bedford Hills Community that showed major improvements. Mr. Lucas advised the council that some the things that were cleaned up were the numerous basketball goals in the roadway, several vehicles in the roadway making it hard for buses to turn and hard for vehicles to park. Mr. Lucas stated that he has been collaborating with one of the members of the Bedford Hills HOA to make sure that these ordinances are complied with. Some of the things they were working together on was the regulation of the number of vehicles a resident can own and can park on the street. He made the HOA representative aware that due to the Department of Transportation rules and regulations that residents can’t just have vehicles lined up on the street. They worked together on the junk vehicles that were out there, trash cans, trash in the yard, and openly stored trash on the side of the homes.

Mayor McCollum entertained a motion to approve the new Civil Penalty Fee Schedule for the Town of Green Level. Mayor Pro- Tem Enoch made a motion to approve the new Civil Penalty Fee Schedule for the Town of Green Level. Councilwoman Jones seconded the motion.

The motion passed unanimously (5-0).

**Town Administrator Updates**:

1. **Parks & Recreation Updates:**

Mr. Brown advised the Town Council that instead of a basketball banquet this year for the 8U girls’ team that the Parks & Recreation Department would be taking the team to a Women’s College Basketball game at Elon University on Friday February 3, 2023, against North Carolina A&T. He advised that the tickets would be $5.00 for a player and one chaperone for a total of $110.00. He also stated that the funds will come out of the Parks & Recreation concession funds. The ticket office has offered us a $5.00 rate per ticket. The package is for up to 30 people. Also, Mr. Brown stated that Green Level’s Team Sponsor Jeffries Electric will be purchasing trophies for the 8U girls this year.

**Public Works Updates:**

Mr. Brown gave an update on a resident that was trying to get an additional sewer tap because she was saying that she was having problems with theirs over a period of time. The residents were wanting the town of Green Level to pay for a portion of a new water tap and sewer line. The Town Council advised Mr. Brown to issue them a refund for what they paid if they’re not willing to pay for it in full. Mr. Brown advised the council that Graves Evans Enterprises, owners of Spring Valley Convenient Homes Mobile Home Park made a proposal and that they were requesting a water leak adjustment.

Mayor McCollum entertained a motion to approve/not approve the requested water leak adjustment from the Graves Evans Enterprises, owners of Spring Valley Convenient Homes Mobile Home Park. Mayor Pro-Tem Enoch made a motion to not approve the requested water leak adjustment from the Graves Evans Enterprises, owners of Spring Valley Convenient Homes Mobile Home Park. Councilwoman Jones seconded the motion.

The motion passed unanimously (5-0).

Mr. Brown advised the Town Council that the installation of the new fence at the park is nearly complete. Fence Pro started on the job and had to pause it because they needed to order more materials. He stated that there had been some confusion with the measurements taken and that they were short materials. Mr. Brown advised that there had been a leak on Basil Holt Rd. from some time now and that we had to call C&J Utilities to come out and fix this. Mr. Brown advised the council that Pleasant Grove Fire Department have been filling trucks from the Town of Green Level fire hydrants without notifying the Public Works Department. He also advised that the towns of Haw River and Pleasant Grove has decided to split Green Level in half in a meeting where there were no Green Level representatives present. He stated that this is being investigated. Mr. Brown made the council aware of the new trash container fee that’s being put into place because of the many residents that is refusing to pull their containers back after they have been emptied.

**Town Attorney Update**:

No Comments from Mr. Russell.

# Town Council Comments:

Councilman Howard did not have any further comments.

Councilman McBroom wanted to say that it has been a privilege to be apart of the Green Level Town Council with each member and working with the town and he looks forward to becoming more knowledgeable about everything that goes on in the town. He also would like to thank all of the residents for coming out the meeting. Lastly, he wanted to congratulate Mr. Brown on his second year as the Town Administrator and Mr. Russell as well.

Councilwoman Jones wanted to thank everyone for coming out in the storm. She wanted to let everyone know that she appreciates their support. She wanted to thank her team, the Green Level Town Council members. Lastly, she wanted to thank everyone in the Town. She wanted to reiterate that if you are a resident of the Town of Green Level that you always have a voice.

Mayor Pro-Tem Enoch did not have any further comments.

Mayor McCollum wanted to remind Mr. Brown to find out when the realigning of James Boswell Rd/Green Level Church Road will begin. Mayor McCollum also stated that herself, Mayor Pro-Tem Enoch, and Mr. Brown had a meeting with Matt Casto from North Carolina Rural Water Association to do a study on the water and sewer rates when the audit has been complete. Mayor McCollum also reminded Mr. Brown to call Mr. Reed at the bank and set up a new meeting. Mayor McCollum advised that she went to the City of Graham and had a meeting with the two supervisors that is over the water department to try to get a solution to the brown water that we have been seeing throughout the Town of Green Level. She advised that we need to set up consistent hydrant flushing throughout the Town of Green Level. She advised Mr. Brown to follow up with Mr. Shannon Alston from Public Works about the price of the device that the City of Graham uses for their fire hydrants to make sure that the water is consistently clean. She reiterated the importance of having clean water throughout the Town of Green Level.

Mayor McCollum entertained a motion to close the Regular Town Council open session and go into closed session for general statute 33c.143-318-11 to discuss personnel and to consult with the attorney. Councilwoman Jones made a motion to go into closed session for general statute 33c.143-318-11 to discuss personnel and to consult with the attorney. Councilman Howard seconded the motion.

The motion passed unanimously (5-0).

# CLOSED SESSION

Mayor McCollum entertained a motion to go out of the closed session and go back into open session.

Mayor Pro-Tem Enoch made a motion to go out of the closed session and go back into open session. Councilman Howard seconded the motion.

The motion passed unanimously (5-0).

Mayor McCollum entertained a motion to adjourn this council meeting until February 09, 2023, at 7:00pm. Councilman McBroom made a motion to close this council meeting until February 09, 2023, at 7:00pm. Councilwoman Jones seconded the motion.

The motion passed unanimously (5-0).

Respectfully Submitted,

Jeremy Edmonds

Town Clerk

Town of Green Level