**Town Council Regular Meeting**

**Green Level Municipal Building**

**Thursday, February 09, 2023**

**MINUTES**

The regularly scheduled meeting of the Town of Green Level Council was held on Thursday, February 09, 2023, at 7:00PM in the Green Level Municipal Building located at 2510 Green Level Church Road.

**Governing Body Members Present:** Mayor Sandra McCollum, Mayor Pro-Tem Remonia Enoch, Councilwoman Patricia Jones, Councilman Jose McBroom & Councilman Theodore Howard.

**Governing Body Members Not Present:** None.

**Green Level Elected Officials Present:** Town Clerk Jeremy Edmonds, Town Administrator Barrett Brown, Town Attorney Eugene Russell.

**Also in Attendance:** Alliance Code Enforcer Carrington Lucas.

**Mayor McCollum called the meeting to order at 7:00pm.**

**Roll Call:**

Town Clerk Jeremy Edmonds conducted a roll call of the Town Council. All council members were present.

**Invocation:** Councilman Jose McBroom.

**Approval of Agenda**

Mayor McCollum entertained a motion to approve the February 09, 2023 agenda. Mayor Pro-Tem Enoch made a motion to approve the February 09, 2023 agenda. Councilwoman Jones seconded the motion.

The motion passed unanimously (5-0).

**Approval of Minutes**

Mayor McCollum entertained a motion to approve the minutes from the January 12, 2023, Town Council Regular Meeting. Mayor Pro-Tem Enoch made a motion to approve the minutes from the January 12, 2023, Town Council Regular Meeting. Councilwoman Jones seconded the motion.

The motion passed unanimously (5-0).

**Public Comments**:

There were no public comments.

**Audit Report:**

Mr. Tony Brewer from Eddie Carrick CPA was present to give a breakdown of the Town of Green Level’s audit report from 2020 to the town council members and the residents that were present.

**Code Enforcement Report:**

Mr. Carrington Lucas from Alliance Code Enforcement provided the Town Council with their new packet for all the information from the previous month. Inside the packets are the new trash can placard. Mr. Lucas stated that there were multiple violations for minimal housing and multiple vehicles towed. Mr. Lucas advised there were quite a few letters sent in from residents requesting an extension. He stated some extensions were granted and some were not, it just depended on the circumstances. Mr. Lucas stated that he still has fifteen open cases out of his twenty-eight from the month of January on top of the new fourteen trash can cases that has been open so far for the month of February.

**Town Administrator Updates**:

1. **Parks & Recreation Updates:**

Mr. Brown advised the Town Council that the installation of the fence in the park has been completed. He also advised that there has been a fence installed around the trash can at the park with a lock on it and this trash can is only available when there is a shelter rental. Mr. Brown advised that the baseball registration is now open. Mr. Brown stated that the AAU girls season is over and had a undefeated record of 7-0. Mr. Brown advised that the 10U boys basketball team playoff games start on February 16, 2023, and the 12U boys basketball team last game is February 11, 2023. He also stated that the 6U co-ed basketball team last game is February 18, 2023. Mr. Brown let the council know that the Parks & Recreation Department is conducting a survey of the residents to find out how much they use the park, their usage of the park and what they would like to see come to the park.

**Public Works Updates:**

Mr. Brown advised the Town Council that the public works department is requesting to enter a contract with Evoqua to solve the H2S corrosion from the outfall of Otter Creek down to Apple Blossom/Basil Holt pump station by dosing bioxide into the wet well at Otter Creek. This would include 2,500 gallons of bioxide over the course of a year (27 gallons per day) at $4.28 per gallon. The total amount to fulfill the contract would be $42,174.40. He stated that the reason for the bioxide is to combat the odor problem that the town has been having in these areas. Mayor Pro-Tem Enoch said that she would like Mr. Brown to get some other quotes from other companies and to see if there are other solutions for this problem out there. Councilman McBroom agreed.

**Taxes Assessed Value:**

Mr. Brown advised the Town Council that he had received some notices of assessed value for tax year 2023. He wanted to make the council aware and let the residents know that there is an appeal process if you believe that you were not assessed properly.

**First National Bank:**

Mr. Brown advised the Town Council that the Town of Green Level will be switching banks going forward. It will be switching from Wells Fargo to First National Bank. He stated that we can get the same services and save more money on certain fees.

**Town Property Renewals:**

Mr. Brown stated that the Town of Green Level’s realtor has requested to renew her license for another year. He also stated that the realtor advised him that she hasn’t had any potential buyers, just inquiries about the town’s property that’s for sale. Mayor Pro-Tem Eoch advised Mr. Brown that going forward that she would like a report of all the inquiries for any of the properties that the town owns and she wants it to be brought before the Town Council.

**Powell Bill Training:**

Mr. Brown advised the Town Council that on February 10, 2023, he will be taking a Powell Bill training. Mayor McCollum asked Mr. Brown have the town received the money from the Powell Bill this year. Mr. Brown stated that the town did receive the money from the Powell Bill. Mayor McCollum asked if we received two checks and Mr. Brown replied that we did receive two checks. Mr. Brown stated that the town has to make sure that we file for it twice a year in order to receive it and that there has not been any problems with that. Mr. stated that it is just simply refiling the same paperwork since the town is not adding any new roads.

**Alamance Sheriff’s Department SUV:**

Mr. Brown advised the Town Council that he has contacted the Sheriff’sDepartment regarding surplus vehicles. He stated that they considered to decommission an SUV when their budget cycle ends and putting Green Level on the list for that to replace the SUV that Green Level currently has.

**Camera System Update:**

Mr. Brown advised the Town Council that there will be cameras installed in the Community Center, in the park, and various places throughout the Town of Green Level. He stated that it will be the same system that is currently in the Town Hall. He also stated that it will be a cloud-based system that would cost $10,547.00.

**Town Attorney Update**:

No Comments from Mr. Russell.

**Town Council Comments**:

Mayor Pro-Tem Enoch wanted the Parks & Recreation Department to look into getting some information inside of the Town Hall and out to the public via newsletters about the tax assessments. She wanted to make the residents aware that there is paperwork and information available about the tax assessments. Ms. Enoch also wanted to make aware of the Homestead Act that’s available for the town of Green Level seniors. Lastly, she wanted to possibly see about getting someone to come out and talk about it. Mayor Pro-Tem Enoch also inquired about the town cleanup and how it has been going. Mr. Brown advised her that Public Works takes a little time every day to clean up a few roads and they keep it in a log. Ms. Enoch stated that she would like to encourage the residents to also clean up the trash behind themselves as well and she wanted to possibly look into having a community clean up day for the Town of Green Level in the future.

Councilwoman Jones wanted to thank each and every one of her team members that’s on the council. She also wanted to thank every one of the employees of the Town of Green Level for making Green Level great and lastly, she wanted to remind everyone that if you are a resident of the Town of Green Level that you do have a voice.

Councilman McBroom inquired to Mr. Brown about how the town is doing as far as applicants applying to the Town of Green Level and where the jobs were being posted. Mr. Brown advised Councilman McBroom that the jobs were being posted with the League of Municipalities, Indeed. He stated that the prior week that he contacted Alamance Community College and the career planning and placement.

Councilman Howard wanted to advise Mr. Brown about looking into renting a Jet Truck in the future to clean out sewer lines throughout the town.

Mayor McCollum inquired about the website and the progress that we have been making with the new pictures and updates. Town Clerk Jeremy Edmonds advised the Mayor that Ms. Cousin from Parks & Recreation had been working on that task daily and had made quite a few changes and is still making more changes and updates. Mayor McCollum also had some questions for Mr. Crumpton from the Green Level Planning Board about the planning board and its active members and about how many more members they still need and about their meeting schedule. Mayor McCollum also advised Mr. Edmonds to update the Town’s employment application, water, and sewer application and lastly, Mayor McCollum also advised Ms. Cousin to collaborate with Mr. Edmonds to come up with some rental forms for the Community Center. Lastly, Mayor McCollum would like to name each of the rooms in the newly renovated Community Center. She wanted them to be named Room 1, Room 2, and Room 3. Mayor McCollum says she will be getting with Ms. Cousin later to further discuss this.

Mayor McCollum entertained a motion to close the Regular Town Council open session and go into closed session for general statute 33c.143-318-11 to discuss personnel and to consult with the town attorney. Councilwoman Jones made a motion to go into closed session for general statute 33c.143-318-11 to discuss personnel and to consult with the attorney. Councilman McBroom seconded the motion.

The motion passed unanimously (5-0).

**CLOSED SESSION**

Mayor McCollum entertained a motion to go out of the closed session and go back into open session.

Mayor Pro-Tem Enoch made a motion to go out of the closed session and go back into open session. Councilwoman Jones seconded the motion.

The motion passed unanimously (5-0).

Mayor McCollum entertained a motion to adjourn this council meeting until March 09, 2023, at 7:00pm. Mayor Pro-Tem Enoch made a motion to close this council meeting until March 09, 2023, at 7:00pm. Councilwoman Jones seconded the motion.

The motion passed unanimously (5-0).

Respectfully Submitted,

Jeremy Edmonds

Town Clerk

Town of Green Level