



# Green Level Trojans Basketball



## How to Register and Pay on RecDesk!

- Go to: <https://alamance.recdesk.com>
- Create an account (middle of the page left hand side “Create Account”)
  - Input basic information including Name, Phone, Email
  - Select “Continue”
  - Continue filling out additional information. You will be prompted to create a username and password.
  - Select “Add Household Member” on the top left.
- ♣ Add family members – include everyone who might participate in a county sponsored activity, include name and DOB

*\*If you already have an account, input your user name and password to sign in and get started.\**

- Click on the “Programs” tab on the upper left side of the page
- On the left hand side under “Category Filter” select “Youth Athletics”
- Find the appropriate age group and select “Register Now”
- Select the family member you wish to register
  - Select “fee type” (\$40 for the first child, additional participants are \$30)
  - Select participant's jersey size, league choice, and other options. If you would like to participate on one of Town of Green Level's teams, select “Green Level” from the drop-down menu.
  - Save
- If you have additional participants select “Add new registration”
- Select “Go to cart” (bottom left hand side)
  - Make sure the information is correct
- Select “Checkout (bottom left hand side)
- Read and accept the wavier
- Input Credit Information
  - Select “Continue”
- You will receive email verification of your registration shortly!

Thank you for registering through RecDesk! This online system enables us to streamline communication with you during the season.

After your child is assigned to a team, we will update your RecDesk account with this information and you will receive an email notification of the schedule.

